E PRODUCTION & EVENTS INC.

The candle lighting must be completed at least two prior to the event date and given to your MC at the final. Absolutely **no changes** are allowed after the two week deadline.

BAR / BAT MITZVAH PARTY DETAIL SHEET

BAR / BAT MITZVAH NAME: _____

DATE OF AFFAIR:___/_____/____ LOCATION:_____

COCKTAIL TIME: _____ ROOM: _____

RECEPTION TIME:_____ ROOM: _____

INTRODUCTION

PARENTS:_____ SIBLINGS:_____

GUEST OF HONOR: _____ INTRO SONG: _____

BLESSING OF THE BREAD: _____ TOAST/SHORT SPEECH:_____

PARENT/CHILD DANCE:_____

CANDLE LIGHTING CEREMONY

(ORDER SHOULD START WITH MEMORY CANDLE, GRANDPARENTS, RELATIVES,FRIENDS OF FAMILY, CHILDS FRIENDS,SIBLINGS, PARENTS, BAR / BAT MITZVAH)

NAME:	SONGS:
1._____	_____
2._____	_____
3._____	_____
4._____	_____
5._____	_____
6._____	_____
7._____	_____
8._____	_____
9._____	_____
10._____	_____
11._____	_____
12._____	_____
13._____	_____